



FAIRFAX COUNTY  
PUBLIC SCHOOLS

Department of Financial Services

Office of Procurement Services  
8115 Gatehouse Road, Suite 4400  
Falls Church, Virginia 22042-1203  
Telephone: 571-423-3550

**AUG 12 2016**

ADDENDUM NO. 1

TO: ALL PROSPECTIVE OFFERORS  
REFERENCE: RFP2000001931  
FOR: Latin Textbooks (2016 Adoption)  
CLOSING DATE/TIME: September 8, 2016 @ 10:00 A.M. Eastern

**RFP CLARIFICATIONS:**

The following are responses to questions received via e-mail and at the Pre-proposal Conference held on August 8, 2016.

- Q1. If a vendor is proposing one solution for Levels 1-3 and one solution for Levels 4,5, and AP, would the District prefer 4 separate proposal binders for the Technical Proposals? Or could we submit one binder per solution or even one total binder with the course levels divided by tabs (for the Technical Proposals)?
- A1. Reference special provisions 13.3. The offeror will submit one (1) binder with the course levels divided by tabs for the Technical Proposal. The offeror will still need to submit one (1) USB drive, one (1) print original, and four (4) print copies.
- Q2. Does the District request sample materials (print versions as well as demo access for the electronic versions) to be submitted with this proposal?
- A2. The offeror will submit sample materials, two (2) print versions and access for electronic content, as part of the proposal.
- Q3. Is the adoption for this Fall or next year?
- A3. Reference special provisions 3.1. The adoption is for the 2017-2018 school year.

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Q4. How many students approximately are in the Latin program in the county?

A4. Reference below chart.

2015-2016 Enrollment by Language and Level											
High School											
Language	Level 1	Level 2	Level 3	Level 4	Level 5	AP	AP Lit	IB 1	IB SL II	IB HL II	Language Total
Latin	1117	1225	730	154	73	126		62	28	11	3526
Middle School											
Language	Level 1	Level 1 Immer	Level 1 Part A	Level 1 Part B	Level 2	Level 2 Immer	Level 3				Language Total
Latin	287		65	57	7						416
High School and Middle School Combined											
Language	Level 1	Level 2	Level 3	Level 4	Level 5	AP	AP Lit	IB 1	IB SL II	IB HL II	Language Total
Latin	1526	1232	730	154	73	126		62	28	11	3942

All other terms and conditions remain unchanged.



Michelle Pratt  
Coordinator, Contracts & Procurement

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT  
REQUEST FOR PROPOSAL:

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Name of Firm

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(Signature)

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(Date)

RETURN A SIGNED ORIGINAL AND COPIES AS REQUESTED IN THE SOLICITATION.

*Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON  
THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE  
SIGNED.*